

**B. Internship arrangement**

Internship title/position: Investment Promotion Intern

Number of interns to be accepted: 2

Internship city and country: New York, NY

Duration of internship: 2 months

Job Specifications:

- Strong research skills
- Business Development skills
- Business Analysis ability
- Excel knowledge
- Good spoken and written command of English

Requirements on the interns:

*(e.g. field and year of study of student, computer knowledge and relevant skills)*

- Business/ International relations study
- Excel/ strong Internet search skills
- Inquisitive with strong interpersonal skills
- Team player
- Interest in US and American culture

Working hours: 8:30 am to 5:30 pm

Please tick the corresponding box(es) and specify the details if your organization would provide any of the following which are **optional** under the Program –

<input type="checkbox"/> Accommodation		<input type="checkbox"/> Transportation	
<input type="checkbox"/> Wages/Salary		<input type="checkbox"/> Others (e.g. meal)	

Please return the completed form to [michael\\_kwan@hketony.gov.hk](mailto:michael_kwan@hketony.gov.hk)

-Thank you-